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### MOVEMENT SCHOOLS BOARD MEETING – January 18, 2022

The scheduled meeting of the Movement Schools Board of Directors was held on January 18, 2022, via videoconference.

**Board members in attendance (X):** Montel Watson, Garrett McNeill, Michelle Crawford, Michelle Donnelly, Jason Terrell

**Board members absent (X):** None

**Others in attendance:** Kerri-Ann T. Thomas (CEO, Movement Schools); Jamie Sumter (Principal— Movement Freedom Elementary); Chelsea Hobbing (Principal, Movement Eastland Elementary); Lauryn Jackson (Principal, Movement Freedom Middle School); Jenika Mullen, (Superintendent, Movement Schools NC); Chassidy Milled (Prestige School Solutions)

**Welcome and Board Chair Report:** Tim Hurley welcomed all in attendance and called the meeting to order at 1:35pm. A quorum was present. Mr. Hurley reviewed the agenda for the days meeting with the board.

**Approval of agenda and minutes:** Tim Hurley gave the board time to review the minutes from the November 16 and December 2 meetings. **Mr. Hurley moved to approve the minutes from the November 16 meeting and December 2 meeting. Montel Watson seconded the motion. The minutes were approved unanimously.**

#### Welcoming Jenika Mullen

KTT introduced the board to Jenika Mullen who was recently hired as the North Carolina Superintendent for Movement Schools. KTT shared that prior to joining Movement Jenika was a senior leader within the Achievement First Charter School network, and that Jenika has been working with Movement Schools over the past 8 months as part our contract to implement the Achievement First Math program within Movement Schools. Based on the data from our interim assessments, our math results are very strong this year and this is a testament to the work of Jenika.

Jenika shared about her professional background and her excitement to join Movement Schools. The Principals shared their excitement to work with Jenika, especially since they have already had such a good experience working with her previously.

#### New Business

Tim Hurley shared that the nominating committee has recommended Michelle Donnelly for membership to the Movement Schools board. Mr. Hurley shared that Michelle Donnelly is the Chief Commercial Officer at Movement Mortgage. Mr. Hurley as shared that Ms. Donnelly is a graduate of Harvard Business School and was a senior leader at Eli Lilly where she led a 200 person team. Mr. Hurley shared that he is especially excited for the contributions Ms. Donnelly will make in the areas of finance and operations as Movement Schools grows. Ms. Donnelly shared that she is very excited to join the board. She has volunteered and supported Movement Schools for the past 5 years and is very

excited to be able to contribute more.

**Mr. Hurley motioned that Ms. Donnelly be approved for membership to the school board. Michelle Crawford seconded the motion. The motion was approved unanimously.**

## **CEO's Update**

### **Finance and Audit Update**

Mr. Hurley reported that Movement Schools had been placed on Financial Cautionary Status by NCDPI because the schools had missed the deadline *and* subsequent extension to submit our 2021 audit. Mr. Hurley reported that the schools had submitted a clean 2021 audit with no soon after the school was placed on cautionary status, but that there was no reason we should have put ourselves in that position or that we should ever be in that position again. Mr. Hurley shared that this late audit was a significant failure on our part and could harm our ability to continue to grow Movement Schools in the state of North Carolina.

Mr. Hurley, KTT, and Chassidy Miller from Prestige then presented the actions that the finance committee, Prestige, and the school operations team had done to identify the cause of the late audit and how to ensure this would not happen going forward. All finance committee members were present at this meeting, along with Chassidy Miller and Michael Loiacono from Prestige, as well as principals and operations directors from the schools.

Ms. Miller shared that the primary reason for the delayed audit was a backlog of receipts at Movement Freedom that needed to be categorized. She shared that this should be done on a monthly basis. At Freedom they had piled up over multiple months, and so it was much harder to correctly categorize these expenses at the end of the year. Most specifically, there were a large number of supply orders from Amazon that were very hard to document.

Moving forward, the Movement operations team has committed to 100% clean AP submissions weekly. For two months, Chassidy at Prestige send principals, CEO, and board finance committee a weekly checklist reporting if schools are hitting this and select other operations goals. The goal of this weekly report is to ensure the new habit fully sticks. KTT has also instructed prestige to notify her, principals, and board finance committee immediately if the undocumented expenses category exceeds \$10,000.

The board also discussed that Movement has hired Kelley Fournier as an operations consultant to help Movement improve operations efficiency in general and to strengthen finance operations in particular. Ms. Fournier was previously an operations director at Achievement First charter network.

### **Movement Southwest/Construction Update**

Garrett McNeill reported on the construction at Movement Southwest. He reported that we remained on track for a June/July completion handover of the school. The biggest concern at this point was a significant backlog in permitting with the City of Charlotte, but that they were still able to make progress.

**Adjournment:** The meeting adjourned at approximately 3pm.