

MOVEMENT SCHOOLS

NC Family Handbook 2026–2027

Welcome to Movement Schools

Dear Families,

Welcome to Movement Charter Schools (“MCS”). We are so honored that you have chosen us to educate your child. We know you are your child’s first teacher and look forward to partnering with you throughout the school year. The purpose of this handbook is to provide families with a guide to ensure a successful partnership. Please don’t hesitate to reach out if you have a question or concern. We look forward to being part of your child’s educational journey as they learn and grow here at MCS.

Our Mission

We exist to love and value scholars and communities by leading a movement of excellence in education. In partnership with our families, we equip our scholars with the tools to close generational gaps through self-efficacy, access to world-class instruction, and financial education.

Our Locations

Charlotte Campus Locations	Atlanta Campus Location	Contact & Hours
Freedom: 2701-B Freedom Drive, Charlotte NC 28208 704-585-1356	South Fulton: 1950 Sullivan Road, Atlanta, GA 30337 470-575-2177	School Hours: Mon–Thu 7:30 AM–3:35 PM
Eastland: 5249 Central Avenue, Charlotte NC 704-532-0640		Friday: 7:30 AM–12:15 PM
Northwest: 8015 Bellhaven Blvd, Charlotte NC 28217 980-272-4327		Main Office: 7:30 AM–4:00 PM
Southwest: 150 Osprey Point Drive, Charlotte NC 28217 704-532-0640		

MCS is committed to providing an equal and equitable education and will not unlawfully discriminate against any individual on the basis of race (including natural hairstyles), religion, color, ethnicity, creed, national origin, age, sex (including gender, sexual orientation, or transgender status), disability, medical condition, genetic information, marital status, veteran status, military obligations, citizenship, or any other characteristic protected by state or federal law.

Our Virtues

CRITICAL THINKING Analyzing, interpreting, and evaluating what you read, hear, say, or write.	PERSEVERANCE Sticking to it, even when you'd rather give up.	GRATITUDE Thankfulness for the gift of life and gifts in life.
JUSTICE Giving to all what is owed to all, consistent with one's dignity.	DIGNITY The special value of every human person.	EMPATHY Standing in another's shoes; trying to understand another's thoughts and feelings.

Leadership

The school's highly skilled and experienced leadership team is eager to serve you and your child through the provision of a world-class education.

Early Education

- Early Education Network Director
- Site Director
- Grade Level Lead

Elementary

- Principal
- Business Operations Director
- Assistant Principals
- Exceptional Children Coordinator
- MLL Coordinator
- Office Manager
- Grade Level Leads

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Operations

Regular Hours

School Hours: Monday through Thursday, 7:30 AM–3:35 PM. Early dismissal every Friday at 12:15 PM. The main office is open from 7:30 AM–4:00 PM during the school year.

- Any child who cannot be picked up by 3:35 PM (Mon–Thu) or 12:15 PM (Fri) must be enrolled in an after-school program.
- If students are not picked up by the designated dismissal time, the school will make every effort to contact parents and emergency contacts.

Sample Daily Schedules

Sample Monday–Thursday Schedule (Subject to Change)

Pre-K	K–2	3rd–5th
7:30–7:45: Arrival / Breakfast / Free Choice	7:30–7:45: Arrival / Breakfast	7:30–7:45: Arrival / Breakfast
7:55–8:15: Morning Meeting	7:45–8:05: Morning Meeting & Calendar	7:45–8:05: Morning Meeting
8:15–8:55: Literacy (Phonics / Read Aloud)	8:10–9:10: Reading Block (Guided Reading, Phonics, Digital Learning, Independent Reading)	8:10–9:10: Reading Block (Guided Reading, Independent Reading)
8:55–9:40: Centers	90 min: ELA Instruction	90 min: ELA Instruction
9:55–10:30: Small Group Instruction	90 min: Math Instruction	90 min: Math Instruction
30 min: Outdoor Play	30 min: Recess	90 min: Science Instruction
30 min: Lunch	30 min: Lunch	30 min: Lunch
90 min: Rest / Quiet Time	30 min: Science Instruction	30 min: Interventions
30 min: Outdoor Play	45 min: Specials	45 min: Specials
10 min: Snack	25 min: Interventions / Digital Learning	30 min: Digital Learning
	30 min: Handwriting 30 min: Recess	
3:35 PM: Dismissal	3:35 PM: Dismissal	3:35 PM: Dismissal

Sample Friday Schedule (Subject to Change)

Pre-K	K–2	3rd–5th
7:30–7:45: Arrival / Breakfast / Free Choice	7:30–7:45: Arrival / Breakfast	7:30–7:45: Arrival / Breakfast

7:55–8:15: Morning Meeting	7:45–8:05: Morning Meeting & Calendar	7:45–8:05: Morning Meeting
8:15–8:55: Literacy	8:10–9:10: Reading Block	45 min: ELA Instruction
60 min: Centers	20 min: Sight Words Quiz / Digital Learning	45 min: Math Instruction
30 min: Lunch	30 min: Lunch	30 min: Lunch
20 min: Fun Friday	20 min: Fun Friday	20 min: Fun Friday
30 min: Community Meeting	30 min: Community Meeting	30 min: Community Meeting
12:15 PM: Dismissal	12:15 PM: Dismissal	12:15 PM: Dismissal

Arrival Procedures

All students must arrive and be in their classrooms by 7:45 AM each morning. Students may enter the building at 7:30 AM. Upon arrival, students will be offered breakfast and then report directly to their homeroom class. Once on campus, students are not permitted to leave unless a parent, guardian, or authorized adult is physically present in the school's office and presents a valid picture ID.

Dismissal Procedures

Car Riders

Parents should familiarize themselves with the designated pick-up and drop-off points and visitor parking areas at their school. Maps and car tags will be distributed during Open House.

- Each parent will receive two custom car hang tags printed with the child's name and grade level.
- The car tag should be placed on your rear-view mirror. Additional tags can be requested from the front office.
- If you are unable to pick up your child, provide your extra car tag and directions to the authorized adult. Drivers without a visible MCS car tag will be directed to the front office for verification.
- Parents must remain in their vehicles at all times. No children will be dismissed to parents who walk up from the parking lot.
- Parents picking up students early must report to the main office to sign the student out. No early pickup after 2:00 PM without prior notice (phone call by 2:00 PM identifying an authorized contact).

Bus Riders

MCS contracts third-party transportation within a 5-mile radius of the school. In the event of concerns with the bus company, MCS will serve as a liaison. The third-party bus company has final

decision authority on bus stop locations, pickup and drop-off times, and student bus suspensions. Any disciplinary bus removal will comply with all relevant law, including IDEA and Section 504.

- No child in kindergarten through second grade will be allowed to leave a bus without an adult guardian or older sibling to meet the child.
- Parents/guardians must be out of their vehicle and visible for a student to be released from the bus.
- If no adult is waiting at the bus stop, the child will be returned to school. Parents must pick up the child in a timely manner. If no authorized adult can be reached by 6:00 PM, police will be notified.
- Transportation changes require at least seven (7) days' advance notice. Changes must be arranged through the third-party bus company; parents must then inform the main office upon confirmation.

Early Dismissal

Notify the school in writing or by calling the main office if you need to pick up your child early. Early dismissal is not allowed after 2:00 PM on full days or after 11:00 AM on half days. Students will only be called to the office once a parent or authorized adult arrives for pickup.

Visitors

General Requirements

All visitors (including parents) are required to sign in at the front office, provide proper identification, and wear a visitor's pass for the duration of the visit. Faculty and staff have been instructed to escort anyone without a pass to the office immediately.

- School visitors must comply with all school rules and board policies and may not possess drugs or weapons on campus.
- Employees who observe unusual, threatening, or dangerous behavior must direct the individual to the administrative office or notify the principal, designee, or school resource officer, if one is designated to that school.
- Students are instructed to notify a school employee of any unusual or suspicious behavior by visitors.
- When an individual disrupts the educational environment or violates board policy, the Principal, Business Operations Director, or Principal designee may order the individual to leave school property, notify law enforcement, or take other appropriate action.
- Failure to comply with a request to leave may result in trespass charges.

Parent Visitation

Classroom visits are welcome after the first 6 weeks of school but must be scheduled and approved by the classroom teacher. During visits, students remain in class on their regular schedule. Parents

must remain with their student and may only interact with their own child. No visitors are permitted in the building after 2:00 PM daily.

Volunteers

Movement Schools require all parents to complete 10 volunteer hours per year per scholar. Volunteers must work under the supervision of a staff member. All volunteers must:

1. Complete a Volunteer Application via Raptor.
2. Submit a copy of a government-issued ID.
3. Submit to a background check, including the U.S. Department of Justice's Sex Offender Registry.

Once cleared, volunteers will be added to the approved list and will receive structured training. Staff may request volunteers via Raptor. Monthly activities include arrival and dismissal duty, school store, and supporting special events.

School Closing

In the event of inclement weather, MCS will normally follow Charlotte-Mecklenburg Schools' decision. Parents will be notified via the school-wide communication system and MCS social media. MCS may enact a Virtual Learning Plan during school closure; virtual attendance and/or completion of assigned virtual work will count as attendance. Families are responsible for ensuring MCS has current contact information.

Field Trips

Field trips may be planned throughout the year for academic enrichment and extracurricular purposes. A signed permission slip is required for participation. Students without signed permission slips will remain at school. Parental chaperones must complete a background check and remain under the supervision of an MCS employee.

Birthday Celebrations

- Students must wear full uniform on their birthday. Birthday crowns, pins, and sashes are permitted.
- All birthday celebrations must take place after lunch or during recess. Confirm time and class size with the teacher.
- Request birthday celebration time at least 2 days in advance.
- Parents may not record or photograph anyone other than their own child.
- Check with the teacher regarding classmates' dietary needs or food allergies before bringing treats.

- Birthday treats must be store-bought with visible ingredient labels. No peanut butter or peanut ingredients.
- Food safety precautions must be followed; gloves must be worn while serving.
- No balloons, flowers, party favors, treat bags, or costumes are allowed.

Student Electronic Devices

Students are strongly discouraged from bringing electronic devices to school. All cell phones, air pods and smart watches must be off and put away during the school day and on the school bus. MCS assumes no liability for damage, loss, or theft. Exceptions can be made for medical devices.

- 1st Offense: Device confiscated; returned to student at end of day.
- 2nd Offense: Device confiscated; returned to parent/guardian only.
- 3rd and Subsequent Offenses: In-school consequence and parent/guardian conference. Further violations may result in more serious consequences.

Money and Other Valuables

Students should not bring money, credit/debit cards, or other valuables to school except to purchase cafeteria items, pay for field trips, or cover other classroom fees. Money should be sent in a sealed, labeled envelope or bag and given to the teacher upon arrival. MCS will not assume responsibility for lost or stolen items.

Communication

Parent Newsletters

At the beginning of each month, MCS will provide parents with a monthly newsletter highlighting upcoming school closings, events, and important dates. Grade-level teams will also send a monthly newsletter covering curriculum focus, upcoming events, and parent tips to support learning at home.

Dojo / School Messenger

MCS uses ClassDojo and School Messenger to communicate school news via calls, texts, and emails. Please contact the school immediately if your phone number changes.

Child Safety

Please ensure an updated Emergency Contact Sheet is on file at the school. If contact information changes at any time during the school year, notify the school immediately.

Homework Folders

Homework folders are provided to all students and sent home each Monday with the week's assignments. Parents should review folders daily to ensure assignments are completed, as folders also contain information on the student's behavioral progress. All homework is collected on Friday for completion grading. Folders should be reviewed and signed by a parent or guardian nightly.

Parent Conferences

Formal parent/teacher conferences are scheduled three times per year. Refer to the MCS calendar for specific dates. All parents are expected to participate. Informal conferences may also be scheduled with teachers or MCS leaders at any time by parent or administrative request.

Report Cards

At the end of each quarter, parents will receive report cards with cumulative data on their child's performance. Parents can access grades anytime through Infinite Campus. Login information is provided at Open House. Students receiving special education services will also receive progress reports toward IEP goals per the schedule established in their IEP.

Movement Website / Social Media

MCS's website and social media accounts display the school calendar, breakfast/lunch menus, upcoming events, and school news. Please check frequently for the most up-to-date information.

Solicitation

Solicitation of or by any student, parent, or staff member on school property for any cause not authorized by school leadership is strictly prohibited.

Admission & Enrollment

Admission

MCS is open to all children domiciled in North Carolina, on a space-available basis within each grade. MCS does not discriminate on the basis of intellectual or athletic ability, measures of achievement or aptitude, disability, English proficiency, or any other basis prohibited by law. There are no admission requirements, and admission does not depend on performance on any tests.

If there are more applicants than available spaces, MCS will hold an enrollment lottery. Applicants will be placed on a waiting list and admitted as spaces become available. Preference is given to siblings of admitted students.

Enrollment

To secure your child's place for the next school year, you will be asked to complete a re-enrollment form. Re-enrollment information will be sent via email in the spring, along with the deadline for submission. Students whose forms are received after the deadline will be added to the wait list and admitted on a space-available basis.

Transfers

MCS asks that, whenever possible, parents provide at least two weeks' notice if a student must transfer for any reason. This allows MCS to process transfer paperwork and fill the vacant seat from the wait list. The registrar of the new school must send a records request to MCS; upon receipt, all student records will be forwarded to the new school.

Dress Code Policy

MCS requires every student to be in complete uniform daily. Uniforms must be neat and clean. Students should practice good hygiene. Uniform policies will be strictly enforced.

Clothing Item	Requirement
Tops	Movement Red (Pre-K–5) polo with school logo. Uniform shirts must be tucked in daily.
Outerwear	Movement Monogrammed Sweater is the only permitted outerwear inside the building. All other outerwear (solid black/gray/red jackets, sweatshirts) must be removed for the entire school day. Students may wear a solid white, gray, or red long-sleeve shirt under their polo. Other colors and shirts with designs are not uniform compliant.
Bottoms	Black pants, black shorts, black skirt/skort, or black jumper (not to exceed 1 inch above the knee). No leggings, joggers, or sweatpants.
Footwear	Solid black shoes required. No open-toe shoes, sandals, slides, or clogs/Crocs.
Backpacks	Movement branded backpacks only. One backpack is provided at Open House. Parents are responsible for replacing lost or stolen backpacks.
Accessories	All accessories must be consistent with the spirit of the uniform policy. Head coverings are only permitted inside the building for religious reasons.
Special Days	When approved by administration, select clothing may be allowed on particular school days. Professional dress may be required for select events, including project presentations.

Consequences for Dress Code Non-Compliance

- 1st Offense: Parents contacted by phone; letter sent home reminding of the uniform policy.
- 2nd Offense: Phone call from the school requesting appropriate uniform items be brought in.
- 3rd and Subsequent Offenses: Loss of school privileges/incentives. Parent recommitment meeting with a leadership team member. Further violations may result in more serious consequences.

Grievance / Appeal Process

MCS seeks to promote harmony among its employees, faculty, students, and parents and to encourage equitable solutions to problems. MCS believes most concerns are best addressed through open, honest, and respectful communication. The Board recognizes that primary responsibility for student discipline, curriculum, assessment, and day-to-day school management lies with the administrators, faculty and staff.

A student or parent should first attempt to resolve any complaint through direct discussion with the relevant teacher(s) or involved persons. If informal resolution fails or is inappropriate, the following formal steps apply:

- File the grievance within 30 days of the incident. Grievances must be submitted in writing and must identify: (1) the employee, student or individual involved; (2) the specific decision or action at issue; (3) any policy or law believed to have been violated; and (4) the specific resolution desired.
- Submit the written grievance to the School's Office Manager, who will assign it to the appropriate administrator. The administrator will meet with the parent and issue a written response in a timely manner.
- If dissatisfied, the parent may submit a written appeal to the Business Operations Director within 5 school days of receiving the administrator's response.
- If still dissatisfied, the parent may appeal to the Superintendent within 5 school days of the decision.
- If still dissatisfied, the parent may appeal to the MCS Board of Directors within 5 school days of the decision. The Board will review the written record and issue a final, written decision.

For grievances about the Principal, submit directly to the Superintendent. For grievances about the Superintendent, submit directly to the CEO. For grievances about the CEO, submit to the NC Board of Directors in writing or at a regularly scheduled public meeting (schedule available at movementschools.org/school-board-minutes/).

For civil rights complaints, visit <https://www.hhs.gov/civil-rights/filing-a-complaint/index.html>

Attendance

Attendance Policy

Research has shown that students with consistent attendance perform better academically. MCS's attendance policy is designed to support families in developing exemplary attendance habits—a key life skill for academic and professional success.

If your child will be absent, call the school by 8:00 AM on the day of the absence to provide the reason and expected return date.

All absences are considered documented. Absences will be excused only with legal documentation for the following:

- Illness or Injury: Doctor's note or hospital release form required.
- Death in the Immediate Family: Obituary or funeral home letter on letterhead required.
- Court or Administrative Proceedings: Court documents or letter required.
- Religious Observance: Minimum of two excused absences per year authorized by school principals upon written request from a parent/caregiver. Students may make up for missed work.
- Deployment Activities: Minimum of two excused absences per year if the parent is called to duty, on leave, or returning from deployment. Students must not be at risk of academic failure due to unexcused absences. U.S. Government Deployment Letter required.

All absences are considered unexcused until the school receives legal documentation. A doctor's note is mandatory for illness-related absences. Please provide all documentation to your child's teacher or the MCS Office Manager. Excused absences do not count against a student's attendance record.

Family vacations are not recognized as excused absences. Refer to the Academic Calendar when scheduling routine appointments and vacations.

Students who miss 10 or more instructional days (>5% of school) may jeopardize promotion to the next grade. Students with 10 or more consecutive or accrued unexcused absences may be in violation of North Carolina's Compulsory Attendance Law (NCGS 115C-378), which may result in notification of the district attorney and director of social services, and potential forfeiture of the student's seat at MCS.

Tardiness

Instruction begins promptly at 7:45 AM. Students are considered tardy at 7:46 AM and must be signed in at the main office by a parent before proceeding to class. Please note:

- Breakfast stops at 8:15 AM. Students arriving after 8:15 AM will not be able to eat breakfast.
- Students arriving after 11:00 AM will be considered absent for the school day unless a written excuse is provided.
- Any student arriving after 7:45 AM must be accompanied by a parent when signing in.

Consequences for Tardiness

Consequences for tardiness are tracked quarterly. Chronic tardiness disrupts the classroom learning environment and may impact grade promotion.

3–5 Tardies: Parent contacted by phone; written reminder of importance of on-time arrival sent home.

6–9 Tardies: Conference with school administrator required. Attendance improvement plan created.

10+ Tardies: Referral to the Business Operations Director; formal attendance improvement plan; may impact grade promotion.

Curriculum

Curriculum and Instruction

At the heart of MCS is a highly structured curriculum that sets high expectations and provides individualized monitoring to assist students in attaining academic goals. MCS uses the North Carolina Course of Study as the basis for its curriculum.

Every child is assessed prior to beginning instruction in reading, writing, and math. Instructional groupings are created based on demonstrated competency. Students performing below target goals receive instruction to diminish and/or close learning gaps. Advanced students receive instruction at an optimal challenge level. Parents will be notified of initial placement and any placement changes throughout the year.

Framework

Maverick Morning Meeting

Maverick Morning Meetings are an essential part of our curriculum, grounded in the Responsive Classroom Approach, which fulfills students’ emotional and social needs and positively influences academic success. The four goals are:

- Set a positive, respectful tone to create a climate of trust and engagement.
- Create a sense of community so students feel they belong and matter.
- Model and practice social and emotional skills.
- Intertwine social, emotional, and academic learning.

Character Education and Social/Emotional Learning

MCS has a heavy emphasis on Character Education and Social-Emotional Learning. Through the CharacterStrong curriculum, students explore topics designed to increase social awareness and develop their virtues. We partner with community services to ensure every student has the skills needed to succeed academically, socially, and in life.

Virtue	Definition
Perseverance	Sticking to it, even when you’d rather give up.
Dignity	The special value of every human person.
Empathy	Standing in another’s shoes; trying to understand another’s thoughts and feelings.

Gratitude	Thankfulness for the gift of life and gifts in life.
Justice	Giving to all what is owed to all; fairness.
Critical Thinking	Analyzing, interpreting, and evaluating what you read, hear, say, or write.

Code of Conduct & School Discipline Policy

Code of Conduct

MCS's Code of Conduct guides teachers and staff in creating a safe, orderly environment in alignment with our mission. The Code serves as a contract among parents, students, and staff. Breaking the Code will be considered a breach of contract. Students are expected to be:

- RESPECTFUL
- RESPONSIBLE
- READY TO LEARN

When students follow the rules, they earn positive incentives including positive office referrals, uniform-free days, field trips, homework passes, and access to the school store.

MCS prohibits discrimination based on an individual's protected classification under federal law, including antisemitism as defined in N.C. Gen. Stat. §12-3.2.

School Discipline Policy

The following behavior matrix outlines consequences for both minor and major violations. MCS leadership expects family involvement and support throughout all disciplinary processes. Anytime a suspension is issued, a mandatory re-entry meeting will be scheduled before a student may return to class.

MINOR VIOLATIONS — Teacher/Administration Managed				
Violation	Consequence 1	Consequence 2	Consequence 3	Consequence 4
Inappropriate Language	Verbal Warning / Redirection Recorded on behavior log Loss of Dojo points	Verbal Warning w/ OWN reflection Phone call home Recorded / Loss of Dojo points	OWN reflection w/ Administrator Loss of Dojo points	Contact by Administrator 1 Day ISS/OSS (based on severity)
Technology Violation (minor) / Personal Electronic Device Misuse	Device confiscated; returned to student at the end of the day. Parents notified	Device confiscated; returned to parent/guardian only Parents notified	Device confiscated; returned to parent/guardian after meeting with Administration	Major Behavior Referral Contact by Administrator 1 Day ISS/OSS
Property Misuse	Verbal Warning / Redirection Recorded on behavior log Loss of Dojo points Parents may be required to pay for repairs.	Verbal Warning w/ OWN reflection Phone call home Recorded / Loss of Dojo points Parents may be required to pay for repairs.	OWN reflection w/ Administrator Loss of Dojo points Parents may be required to pay for repairs.	Contact by Administrator 1 Day ISS/OSS (based on severity) Parents may be required to pay for repairs.
		Verbal Warning w/ OWN reflection Phone call home Recorded / Loss of Dojo points	OWN reflection w/ Administrator Loss of Dojo points Phone call home	Contact by Administrator 1 Day ISS/OSS (based on severity)

Disrespect / Disruption	Verbal Warning / Redirection Recorded on behavior log Loss of Dojo points	Verbal Warning w/ OWN reflection Phone call home Recorded / Loss of Dojo points	OWN reflection w/ Administrator Loss of Dojo points	Contact by Administrator 1 Day ISS/OSS (based on severity)
MAJOR VIOLATIONS — Administration Managed				
Violation	Consequence 1	Consequence 2	Consequence 3	Consequence 4
Abusive Language / Profanity	Major Office Referral Parent contacted 1–3 Days OSS Re-Entry Meeting	Major Office Referral 3–5 Days OSS Re-Entry Meeting	Major Office Referral 5–10 Days OSS Re-Entry Meeting	Major Office Referral OSS + Possible Exclusion/Expulsion Board Hearing may be required
Defiance / Disruption	Major Office Referral Parent contacted 3 Days OSS* Re-Entry Meeting	Major Office Referral 5 Days OSS* Re-Entry Meeting	Major Office Referral 10 Days OSS* Re-Entry Meeting	OSS + Possible Exclusion/Expulsion Board Hearing may be required
Digital Misconduct (inappropriate, unsafe, or rule breaking behavior using technology or through online platforms)	Major Office Referral Parent contacted 3 Days OSS* Re-Entry Meeting	Major Office Referral 5 Days OSS* Re-Entry Meeting	Major Office Referral 10 Days OSS* Re-Entry Meeting	OSS + Possible Exclusion/Expulsion Board Hearing may be required
Theft / Property Damage	Major Office Referral Parent contacted 3 Days OSS* Re-Entry Meeting	Major Office Referral 5 Days OSS* Re-Entry Meeting	Major Office Referral 10 Days OSS* Re-Entry Meeting	OSS + Possible Exclusion/Expulsion Board Hearing may be required
Harassment / Bullying	Major Office Referral Parent contacted 3 Days OSS* Re-Entry Meeting	Major Office Referral 5 Days OSS* Re-Entry Meeting	Major Office Referral 10 Days OSS* Re-Entry Meeting	OSS + Possible Exclusion/Expulsion Board Hearing may be required
Fighting / Physical Aggression	Major Office Referral Parent contacted 3 Days OSS* Re-Entry Meeting	Major Office Referral 5 Days OSS* Re-Entry Meeting	Major Office Referral 10 Days OSS* Re-Entry Meeting	OSS + Possible Exclusion/Expulsion Board Hearing may be required
Use / Possession of Combustibles, Weapons, Illegal Drugs, or Vape	OSS + Possible Exclusion / Expulsion Board Hearing may be required			

(*) At administrator's discretion upon consideration of all relevant variables.

Short-Term Suspensions

Definition and Scope

A short-term suspension is the disciplinary exclusion of a student from attending school for up to 10 school days.

A student on short-term suspension is not permitted on school property or at any school function during the suspension period without prior approval from the Principal. The Principal has the authority to determine when a short-term suspension is appropriate, provided all relevant board policies are followed.

Pre-Suspension Hearing

Except in emergency situations (direct threat to safety or substantial disruption), a student must be provided an opportunity for an informal hearing with the Principal before a short-term suspension is imposed. The student has the right to be present, informed of the charges, and to make statements in defense or mitigation.

Student Rights During Suspension

- The right to take textbooks home for the duration of the suspension.
- Upon request, the right to receive all missed assignments and materials.
- The opportunity to take any quarterly, semester, or grading-period examinations missed during the suspension.

Notice to Parent or Guardian

The Principal will notify the parent or guardian of the reason for the suspension by the end of the workday when the suspension is imposed (no later than two days after). Initial notice may be by phone, followed by written notice via fax, email, or other reliable method. Notice must be provided in the parent's primary language when resources are available.

Long-Term Suspensions & 365-Day Suspension

Definition

A long-term suspension is disciplinary exclusion for more than 10 school days. A 365-day suspension is required by N.C. Gen. Stat. § 115C-350.10 for any student determined to have brought or possessed a firearm or destructive device on educational property.

Process

A recommendation for long-term or 365-day suspension will be communicated to the Superintendent and the Board of Directors by the Principal. The parent will receive written notice of

the recommendation, the conduct involved, the hearing process, the right to representation, and information on student records and expungement rights. The suspension is not effective pending the outcome of the first-level hearing before the Board of Directors.

- The parent may request a hearing before the Board of Directors within 3 days of receiving notice.
- The parent may appeal the decision to the Board of Directors within 3 days of receiving the Final Decision.
- A further appeal can be made to the Office of Charter Schools at NC DPI (email at OCS@dpi.nc.gov).

Expulsion

An expulsion is the definite exclusion of a student from school enrollment for disciplinary purposes.

The parent will receive written notice of the recommendation, the right to a hearing within 5 days, and information regarding representation, student records, and expungement rights. The Board of Directors will document the basis for its determination and will consider whether to provide alternative education services. A copy of the Board's decision will be sent via certified mail.

Requests for Readmission

Students Suspended for 365 Days

A student may submit a readmission request to the Board of Directors at any time after the 180th calendar day of suspension. The Board will offer a virtual or in-person meeting within 5 days and will provide written notice of the decision within 30 days. If denied, the parent may appeal to the Board within 5 days. No subsequent requests will be considered during the same suspension period.

Expelled Students

An expelled student may submit a readmission request to the Board any time after 180 calendar days from the start of expulsion. The Board will notify all parties of its decision within 30 days. If readmitted, the notice will include the date of readmission, school assignment, and any restrictions. If the student was expelled for assaulting a teacher, the student will not be returned to that teacher's classroom without the teacher's consent.

Technology

ClassDojo

ClassDojo helps maintain an open communication channel and positive learning environment. Teachers award points for positive behaviors and document concerns. Students earn points toward in-class incentives and the monthly school store (“Maverick Cart”) where they may purchase toys, treats, and supplies. Contact your child’s teacher for details.

Technology Guidelines

By signing the acknowledgment form at the end of this Handbook, you and your child agree to abide by the following rules:

- Hotspots and tablets assigned to students are MCS property, provided free of charge. Students are expected to take excellent care of all equipment.
- Students and parents may not load, upgrade, or delete software without express staff permission.
- Internet sites containing pornographic, violent, or other unacceptable content may not be visited at home or at school. Offensive messages, music, or images are prohibited and any violations of this may result in expulsion.
- Harassing, threatening, or attacking others electronically is prohibited and violates North Carolina law.
- Students must not share passwords with anyone other than a parent or guardian.
- Email correspondence and files on MCS systems are the property of MCS.
- Hacking or attempting unauthorized access to the MCS network is prohibited.
- Any use in violation of MCS policies or federal/state law is prohibited.

Damage and loss fees:

- Any fixable damage (missing keys, broken screen/charger port/casing): \$20–\$100
- Lost or missing charger: \$20
- Damage beyond repair (water damage, drop damage): \$200
- Lost or stolen tablet: \$200
- Lost, damaged, or stolen hotspot: \$50

Violations of this policy may result in revocation or limitation of computer access, confiscation of the device, disciplinary action per this handbook, or any other sanctions provided by law. MCS uses content filters and real-time monitoring to track compliance.

Internet Acceptable Use Policy

Technology use at MCS is a privilege, not a right. MCS provides technology tools to increase communication, enhance student engagement, and assist with skill development. Ultimate responsibility for student Internet and email use rests with the student and parent/guardian.

Students who do not adhere to MCS's technology guidelines will have Internet and email privileges revoked and may be subject to additional disciplinary measures.

Students and Parents are expected to read and acknowledge the Acceptable Use Agreement (MCS Board Policy) as outlined below: a signature will be required at the conclusion of this handbook confirming that I have reviewed, understood and agreed to its contents.

Movement Acceptable Use Policy (AUP) Expectations Student Agreement

Student Agreement:

- *Will not share personal, identifiable information, (i.e. school name, location, etc.) and will respect the privacy of others.*
- *Will responsibly use the resources provided. MCS technology resources should be used for educational purposes. Students must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, watching non-educational videos, etc.).*
- *Will comply with all State, federal and local laws, including, but not limited to, copyright laws and laws prohibiting harassment by computer.*
- *Will not interfere with others' work or with the performance of the computers, both hardware and software. This includes, but is not limited to, the following: attempting to illicitly obtain or use passwords or screen names, entering closed areas of the network, introducing computer viruses or committing acts of vandalism, and/or any attempt to harm or destroy data of another user.*
- *Are expected to be respectful and professional while using MCS technology resources.*
- *Are responsible for all activity under their MCS-issued email and/or computer account.*
- *Will charge their MCS-issued device overnight - if applicable.*
- *Will bring their device to school every day - if applicable.*
- *Will protect the MCS-issued devices from damage and theft. Required precautions include the use of the protective case when transporting devices at all times. - if applicable*
- *Are not permitted to take, transmit or post photographic images/videos of any person on campus on public and/or social networking sites unless done as part of an authorized assignment by a teacher and permission of any/all individuals involved.*
- *Understand the User Agreements, including Acceptable Use Policy (AUP), and building-specific student rules.*

My parents/guardians are encouraged to monitor student Internet and social media website use at home.

My parent/guardian is responsible for paying the full repair/replacement cost of any MCS-issued device that has been damaged by their student, or that was lost or stolen while in their care.

Parent/Guardian Agreement:

As the parent or guardian of this student, I have read and discussed with my child MCS's Acceptable Use Policy that outlines MCS's rules for using school technology and internet access. I understand that computers, technology, and the Internet are designed for educational purposes. I further understand that MCS takes precautions to restrict access to inappropriate material, but my son/daughter is ultimately responsible for restricting himself/herself from this inappropriate material and will not hold them or their designees responsible for materials acquired on the network.

Internet / Social Media Policies

MCS seeks to cultivate responsible digital citizens. We need parent/guardian support in monitoring scholars' Internet activity during non-school hours. MCS will take action regarding Internet use when it negatively impacts the safety, well-being, and learning environment of the MCS community, including:

- Threats to the MCS community, including self-harm
- Threats, harassment, and/or intimidation creating unsafe conditions or loss of learning time
- Distribution or sharing of explicit, graphic, or inappropriate messages, photos, or videos

Note: When appropriate, MCS is mandated to report certain online conduct to local law enforcement.

Process for Expungement of Student Records

The Superintendent or designee shall expunge records of suspensions (more than 10 days) or expulsions if: (1) a request is made by the parent/guardian or eligible student; (2) the student graduates or is not suspended/expelled again within two years of returning to school; and (3) the Superintendent determines the record is no longer needed to serve the child or maintain safe schools after a two year period. This section does not limit parents' rights under FERPA.

Anti-Discrimination & Safety

Unlawful Discrimination, Harassment & Bullying Prohibited

Scope of Policy

MCS prohibits unlawful discrimination on the basis of race, color, national origin, sex (including gender, gender identity, and sexual orientation), religion, disability, or age (over 40). This policy applies to all students, employees, administrators, Board members, volunteers, and visitors, and covers behavior that occurs:

- In any school building or on school premises before, during, or after school hours
- On any vehicle as part of any school activity
- During any school-sponsored or extracurricular activity
- At any time or place when the individual is subject to the authority of school personnel
- At any time or place when the behavior has a direct and immediate effect on maintaining order and discipline in the school

Definitions

Discrimination

Any act or failure to act, whether intentional or unintentional, that unreasonably and unfavorably differentiates treatment of others based solely on membership in a protected group (e.g., race, color, sex, religion, disability, age, ethnicity, national origin).

Harassment or Bullying

Deliberate conduct intended to harm another person or group through a pattern of gestures, written, electronic, or verbal communications, or physical acts, or threatening communications that: (1) place a student or employee in actual and reasonable fear of harm; or (2) create a hostile environment substantially interfering with a student's education or an employee's working conditions.

Examples include but are not limited to: verbal taunts, name-calling, epithets, derogatory comments, lewd propositions, exclusion from peer groups, extortion, implied or stated threats, assault, offensive touching, and visual insults. Cyberbullying (via Internet, email, text, or social media) is also prohibited.

Reporting

Any person who believes they have been discriminated against, harassed, or bullied should inform a school administrator. Any employee who has witnessed or received reliable information about

such conduct has a duty to report it. Employees who fail to report known violations or who provide false information will be subject to disciplinary action up to and including termination.

Filing a Complaint

Any individual who believes they are a victim of unlawful discrimination, harassment, retaliation, or bullying may file a grievance pursuant to the Problem Resolution Procedure (MCS employees) or the Student and Parent Grievance Procedure (parents/students).

Coordinator Contact Information

- Title IX Coordinator: Network Director of Compliance & Accountability
- ADA Coordinator: Exceptional Children's Coordinator
- Section 504 Coordinator: Exceptional Children's Coordinator
- Board Chair: Contact via movementschools.org/school-board-minutes/

For specific contact information, please see the school website.

Consequences for Prohibited Conduct for Unlawful Discrimination, Harassment & Bullying

Students found to have violated this policy may be suspended or expelled. Employees may be terminated. Volunteers and visitors will be directed to leave and/or be reported to law enforcement. All applicable due process procedures will be followed. Where required, reports will be made to local law enforcement, the State Board of Education, and other applicable agencies.

Title IX Sexual Harassment

MCS does not discriminate on the basis of sex in its education programs or activities as required by Title IX of the Education Amendments Act of 1972. Prohibited conduct includes:

- Conditioning a school benefit or service on participation in unwelcome sexual conduct
- Unwelcome conduct that is severe, pervasive, and objectively offensive, effectively denying equal access to education
- Sexual assault (including rape, statutory rape, fondling, and incest)
- Dating violence, domestic violence, or stalking

The complete Title IX policy and Title IX Coordinator contact is available at movementschools.org/resource/title-ix-sexual-harassment-prohibited-conduct-and-reporting-process-policy/

Video Surveillance Policy

The Board authorizes use of electronic surveillance to promote the safety and security of students, protection of school property, deterrence and prevention of criminal activities, and enforcement of school rules.

- Cameras may be placed in school buildings, grounds, and buses where surveillance has proven necessary. Cameras shall not be placed inside bathrooms.
- Only the Principal or authorized individuals may access video monitors or operate controls.
- Video records will be routinely retained for a minimum of 30 calendar days.
- Recordings will be disclosed only on a need-to-know basis consistent with this policy.
- Parents/guardians who do not wish for their child to be videotaped or photographed for news or promotional purposes should notify the Principal in writing.

Exceptional Children / Students with Disabilities

Individuals with Disabilities Education Act (IDEA)

MCS provides special education and related services for scholars with disabilities in accordance with IDEA, its implementing regulations, state law, and the North Carolina Policies Governing Services for Children with Disabilities. MCS's mission is to ensure students with disabilities are timely identified, evaluated, and located, and receive a free, appropriate public education in the least restrictive environment.

If a parent suspects their child may have a disability, please contact the Exceptional Children's Coordinator and write a letter stating your concerns. In addition, MCS follows NC child find guidelines.

NC Policies Governing Services:

ecac-parentcenter.org/wp-content/uploads/2021-policies-04192021.pdf

Parent Rights and Responsibilities: dpi.nc.gov/media/11182/download

[Project Child Find 2024-2025 Flyer](#)

Exceptional Children's Assistance Center: 1-800-962-6817

Section 504 of the Rehabilitation Act of 1973 & ADA

MCS does not discriminate on the basis of disability in violation of Section 504 or the ADA. A student qualifies for Section 504 protections if they have a physical or mental impairment that substantially limits one or more major life activities, have a record of such an impairment, or are regarded as having such an impairment.

The Exceptional Children's Coordinator serves as both the Section 504 and ADA Coordinator. To file a complaint with the U.S. Department of Education's Office for Civil Rights:

4000 Maryland Avenue, SW, Washington, DC 20202-1475 | Phone: 202-453-6020 | Email: ocr.dc@ed.gov

Section 504 impartial hearing procedures are available at movementschools.org/resource/exceptional-children-services/

Note: MCS does not allow independent third-party vendors contracted by the parent/guardian (therapists, counselors, ABA therapists, outside mentors) to provide services to students during the

instructional day. If a student has a related service on their IEP the services will be provided by approved, contracted agencies as designated by Movement Schools.

Project Child Find

Child Find is a requirement of the Individuals with Disabilities Education Act (IDEA) that mandates States to locate, identify, and evaluate all children with disabilities from birth to age 21 and who are in need of special education and related services. Each State must offer Early Intervention Services for infants and toddlers with disabilities AND the provisions of a Free, Appropriate Public Education (FAPE) to children ages 3 to 21 determined eligible for special education and related services.

Child Find applies to children with behavioral, developmental, physical, cognitive, emotional, learning disabilities, speech/language, and multiple disabilities, including children with vision, hearing, and medical impairments. Child Find includes children who are: Infants, toddlers, and young children who are not yet school-aged. • Enrolled in charter or traditional public schools • Enrolled in private and home schools • Advancing from grade to grade • Highly mobile, such as migrant and/or homeless students • In foster care, unaccompanied youth or wards of the state • English learners • Living in nursing homes or correctional facilities

<https://www.dpi.nc.gov/documents/ec/2025-project-child-find-flyer/download?attachment>

Transportation

Changes in Transportation

Parents/guardians must notify their child's teacher in writing of any transportation changes. Phone changes must occur before 12:00 PM on full days and before 11:00 AM on half days. Emergency verbal changes must be approved by an administrator. Bus transportation changes require 7 days' advance notice. Students may only ride their regularly assigned bus.

Safe Bus Riding

Transportation is a privilege. Students are expected to follow the Code of Conduct on the bus at all times. The following rules are posted on each bus:

- Sit facing forward at all times
- Keep hands, feet, and mouth to yourself
- Have quiet, friendly conversations
- Stay seated until the driver gives directions
- Follow directions the first time

Each student will be given an assigned seat. Parents will be notified and billed for any damages following a thorough investigation. Parents with complaints about bus service should contact the Business Operations Director.

Late Pick-Up

- 1st Occurrence: Verbal warning.
- 2nd Occurrence: Written documentation created.
- 3rd Occurrence: Referral to the Business Operations Director; a student pick-up contract may be drafted.

Student Records & Confidentiality

Annual Notification of Rights (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 certain rights with respect to education records:

- The right to inspect and review the student's education records within 45 days of submitting a request.
- The right to request amendment of records believed to be inaccurate, misleading, or in violation of the student's privacy rights.
- The right to consent to disclosures of personally identifiable information, except as authorized by law.
- The right to file a complaint with the U.S. Department of Education's Student Privacy Policy Office (400 Maryland Avenue, SW, Washington, DC 20202-8520).

Notice of Directory Information

MCS defines directory information to include: student name; grade level; dates of attendance; most recent previous school; photograph or digital image; participation in recognized activities and sports; weight and height of athletic team members; and diplomas, credentials, and awards received.

Directory information may be released without parental permission unless a parent or eligible student submits a written opt-out to the Principal no later than September 30 of each academic year. Information about homeless students' living situations will never be released.

Classification and Maintenance of Records

Student education records do not include: student medical and counseling records; or records created by a law enforcement unit for law enforcement purposes and maintained solely by that unit. NC law requires nationally standardized test result records (EOG/EOC) for students enrolled in grades 3, 6, 9 and 11 be retained at the school office for one calendar year. Student's educational records will be retained for five years.

Release / Disclosure of Records

School officials will obtain written permission from a parent or eligible student before releasing personally identifiable information, except where authorized by law (e.g., to school officials with a legitimate educational interest, or upon student transfer). Requests for directory information must be submitted to the Network Registrar or designee for approval.

Destruction of Student Records

School officials will maintain student records in accordance with applicable NC retention schedules. Special education records must be destroyed at the request of parents if no longer needed, though permanent records (name, address, grades, attendance, classes, grade level, and year completed) may be retained indefinitely. Parents will be notified prior to the destruction of special education records.

Food Service

Breakfast and Lunch

MCS aspires to the highest possible quality in its breakfast and lunch programs and is dedicated to meeting high standards of nutrition, taste, attractiveness, and accurate delivery.

- To offer a meal alternative due to a food allergy, proper documentation completed and signed by a medical professional must be on file annually. No modifications can be made without this required documentation.
- Students are advised to refrain from sharing food with other students to minimize the spread of viruses and the risk of allergic reaction.
- Students will practice etiquette and clean-up skills during mealtime.

Health & Safety

Nurse

MCS has an on-site nurse at each campus to assist students who are ill or injured. Parents or students may consult the nurse on matters related to hygiene, nutrition, substance abuse, depression, child abuse and neglect, or other issues of concern.

Parents must inform MCS in writing of any allergies or medical conditions. Please also notify the school nurse in writing of any chronic illness that may affect your child’s performance at school.

Sick Child Policy

Under no circumstances may a parent bring or send a sick child to school. If a child shows any signs of illness, please keep them home. If a child becomes ill during the school day, parents will be contacted and must arrange for pick-up within 60 minutes of notification. If a parent/guardian cannot be reached after 30 minutes, emergency contacts on file will be called. If the child requires emergent care, 911 will be called.

The following symptoms require the child to be removed from school:

- Fever: 100.4°F or higher (oral) or 100°F (underarm). Child must be fever-free without medication for at least 24 hours before returning.
- Sore throat, rash, or earache (if it prevents class participation).
- Diarrhea: Runny, watery stools or 2+ loose stools in the last 4 hours.
- Vomiting: 2+ times in 2 hours, or with other symptoms.
- Breathing trouble or continuous hacking cough.
- Pink eye with itchy, watery eyes and/or eye crust. Students will be sent home for 24 hours and can return after 24 hours of antibiotics.

Students who exhibit frequent scratching of the body or scalp (lice or ringworm) will be asked to go home for treatment. Proof of treatment may be required.

Immunizations

North Carolina state law requires an immunization record to be submitted on or before the first day of attendance. Required vaccines:

Vaccine	Number of Doses
DTaP (diphtheria, tetanus, acellular pertussis)	5
Polio	4

Measles, Mumps, Rubella (MMR)	2
Hib (haemophilus influenzae type B)	3–4
Hepatitis B (Hep B)	3
Varicella (chickenpox)	2
Pneumococcal Conjugate (PCV)	4

Note: All 7th-grade students (or students turning 12, whichever comes first) must also receive the Tdap and MCV (Meningococcal) vaccines. Records of both are due before the first day of school.

Prescription Medication

Every attempt must be made by the student's parents and the child's healthcare provider to have medications administered at home during non-school hours. When this is not possible, a complete Medication Authorization Form must be provided to the healthcare practitioner for all of the medications that are to be administered during school hours and/or while attending school sponsored activities.

For medications to be given at school, state law requires:

- Written permission from the doctor (Medical Authorization Form).
- Written permission from the parent.
- Personal delivery of the medication in its original container (labeled with student name, medication name, expiration date, and dosage) by the parent or legal guardian.

Medication Administration by School Employees

- School personnel may not administer medication until they have been trained by the school nurse on proper medication administration.
- School nurses or designated school personnel may not administer medication unless the parent has submitted a completed Medication Authorization Form signed by both the parent and the child's healthcare provider for the current school year. The student's healthcare practitioner must certify on the form that administration of the medication to the student during the school day is necessary to maintain and support the student's continued presence in school.
- All Medication Authorization Forms must be reviewed by the school nurse prior to any medication being administered to the student. The healthcare practitioner will complete the Medication Administration Record (MAR) for logging administration of medications while at school.
- Medication Authorization Forms are only valid for the current school year. The original form is to be kept in the student's individual health folder.
- Any changes made to the type, dosage, frequency or medication administered will require a new Medication Authorization Form to be completed by the healthcare provider and signed by the parent.

- If a medication is expired, the date that it is expired will be written on the Medication Authorization Form with the school nurse's initials and will not be administered.
- Medication Authorization Forms can be sent via fax, but all forms received by fax will still require a parent's signature prior to administration.

The employee must administer the medication pursuant to the healthcare practitioner's written instructions provided to the school by the student's parent, and in accordance with professional standards.

Emergency medications will be stored in a readily accessible location. Staff will be made aware of emergency medication locations. Location of emergency medications will also be documented in the student's Emergency Action Plan (EAP). For students who self-carry emergency medications (e.g., inhaler, EpiPen delivery systems) the parent must provide a back-up medication to be stored at school. Locations of the self-carry and back-up medications will be documented in the student's EAP.

Over-the-Counter (OTC) Medication

A written doctor's note and written parental permission are required for any OTC medication (including Tylenol, Benadryl, cough drops, etc.) to be administered at school or during school activities. All medication must be delivered directly to the nurse by a parent or guardian. No medications should be sent with the student. Non-prescription (over the counter) medications must be received in the original container and labeled with the student's name. A completed Medication Authorization Form must accompany each over-the-counter medication.

Fire Drills / Evacuations

All MCS schools will hold at least one fire drill per month during school hours. Specific signals and procedures are established for all types of disaster drills. Teachers are equipped with instructions, and all drills are practiced regularly with students.

Injury at School

In the case of injury, the school nurse will administer first aid and assess the situation. An incident report will be completed within 24 hours and the parent contacted. If parents/guardians incur medical expenses due to an injury at school, a formal reimbursement request must be filed within 30 days (filing does not guarantee payment). In the event of a life-threatening emergency, MCS will call 911 and notify the parent immediately.

Forms & Acknowledgments

Forms Required for Student Registration

Every student is required to complete and submit the following as part of the registration process. All forms are available in the necessary language translation upon request.

- Proof of the child's age
- Registration Form: Records basic information about the student and family, including all contact and emergency numbers. Must be signed by a parent or guardian.
- Free and Reduced Price Meals Application: Must be completed for all students.
- Transportation Application: Must be completed for all students. Students may not ride the bus without a signed application.
- Medical Forms: Due within the first 30 days of attendance. Includes immunization schedules, family medical information, medical history (including allergies), and a Medication Permission Form.
- Record Release: Authorizes MCS to obtain records from the previous school.

Please notify MCS immediately of any changes to a student's name, address, phone number, responsible parent, or any other registration information. Changes should be communicated in writing to the school Registrar or designee.

Acknowledgment

I have received, read, and understand the contents of the Movement Schools 2026–2027 Parent/Student Handbook. I agree to follow all policies as outlined. I understand the school reserves the right to amend any policies when necessary and that I will be notified of any changes.

Parent/Guardian Signature(s): _____

Parent/Guardian Printed Name(s): _____

Student Name: _____

Date: _____

Parent/Guardian Commitment to Excellence

We exist to love and nurture our scholars by leading a MOVEMENT of change in education through academic excellence, character development, and preparation for success in high school, college, career, and beyond.

I promise to support my child's education at MCS. Therefore:

- I will make sure my child arrives at MCS every day by 7:45 AM.
- I will make sure my child stays at MCS for the entire day (until 3:35 PM) every day, except for doctor appointments and uncontrollable emergencies.
- I will show respect to all teachers and MCS staff by handling concerns appropriately, directly, honestly, and only with those involved.
- I agree to support my child's academic work and behavior by communicating regularly with my child's teacher and attending ALL parent/teacher conferences.
- I will check my child's homework daily, ensuring all homework is completed and returned to school the following day.
- I will ensure that my child reads (or will read with my child) daily.
- I will always make myself available to provide support by maintaining current contact information at the front office.
- I understand that rewards and consequences are EARNED. When my child makes a poor choice, I will support the school's consequences. If I have questions, I will follow the grievance policy in this handbook.
- I will allow my child to earn and participate in field trips, field days, fun days, and other reward activities.
- I will make sure my child follows the MCS dress code daily.
- I understand my child must follow the MCS rules to protect the safety, welfare, and rights of all individuals within the school environment.
- I will come to school for a meeting if my child is suspended, and understand my child will NOT be permitted to return to class until that meeting occurs.
- I understand that if my child is absent more than 10 days, he/she will be considered for retention.
- I understand my child must pass all academic classes to be promoted to the next grade.
- I understand that if my child repeatedly violates the Student Code of Conduct, he/she could be removed from the Movement Charter School family.
- I understand I am required to complete 10 volunteer hours per year per scholar at MCS.

Parent/Guardian Signature(s): _____

Parent/Guardian Printed Name: _____

Student Name: _____

Date: _____

Student Commitment to Excellence

I promise to work relentlessly, to behave well, and to think at MCS. I promise to work toward academic excellence, develop great character, and prepare for college and a successful life in the following ways:

- I will arrive at MCS daily ready to learn.
- I will always work, think, and behave in a way that is RESPECTFUL, RESPONSIBLE, AND READY TO LEARN.
- I will do whatever it takes for my fellow classmates and myself to learn.
- I will find a smart solution and/or get help when I have a problem.
- I will raise my hand and ask questions in class if I do not understand.
- I will follow my teacher's directions because I understand that my teachers and parents want me to do well and be safe.
- I will always tell the truth. I want my parents, teachers, and classmates to trust me, and I will choose to behave in a trustworthy way.
- I will always be nice to my classmates and show everyone respect.
- I understand all rewards, activities, and prizes are EARNED by working hard, exhibiting excellent character, and completing assignments.
- I understand that when I make a poor choice, there will be a consequence.
- I will follow the MCS dress code daily.
- I will follow the MCS Student Code of Conduct.

Student Signature: _____

Student Printed Name: _____

Grade: _____

Technology Guidelines – Signature Page

By signing below, you and your child agree to abide by all Acceptable Use and technology policy outlined in this handbook. Violations may result in revocation of computer access, device confiscation, disciplinary action, or other sanctions provided by law.

Parent Signature: _____

Date: _____

Student Name: _____

Device # (found on device label): _____

Field Trip Permission Slip

Permission is granted for _____ to attend trip(s) with MCS for this school year. Lunch and transportation will be provided and clearly communicated in advance.

Parent/Guardian Information

Parent/Guardian Name: _____	Phone #: _____
E _____	S _____
Allergies: _____	
Conditions requiring special consideration (medical/physical): _____	
Does your student require an EpiPen? Yes ☐ No ☐	Does your student require an inhaler? Yes ☐ No ☐
Current Medications (type and time of administration): _____	
Primary Contact Name: _____	Relationship to Student: _____
Phone #: _____	Work Phone #: _____
Secondary Contact Name: _____	Relationship to Student: _____
Phone #: _____	Work Phone #: _____

TO TREATING PHYSICIAN OR HOSPITAL PERSONNEL: I hereby authorize the release of my child's pertinent medical information to the appropriate professional staff. I give permission to the treating physician or hospital personnel to secure medical care for my child and to order medications, injections, anesthesia, or surgery for my child in case of emergency. My signature below constitutes authorization to perform any necessary medical treatment for my child during this field trip.

Parent/Guardian Name: _____

Date: _____

Parent/Guardian Signature: _____